



FDDI/ADV/1/2025

09/01/2025

Current Openings

फुटवियर डिज़ाइन एण्ड डेवलपमेंट इंस्टिट्यूट (एफडीडीआई) वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार के तत्वावधान में एक राष्ट्रीय महत्व का संस्थान है। अपनी स्थापना के बाद से एफडीडीआई शिक्षा प्रदान करने में महत्वपूर्ण भूमिका निभा रहा है, फुटवियर, लेदर गुड्स एक्सेसरी और जीवनशैली उत्पादों के क्षेत्र में समन्वय बनाकर भारतीय उद्योगों को सुविधा प्रदान कर रहा है। एफडीडीआई निम्नलिखित पदों हेतु अनुभवी एवं पेशेवर भारतीय नागरिकों से आवेदन आमंत्रित करता है /

Footwear Design & Development Institute (FDDI) is an "Institution of National Importance" under the aegis of Ministry of Commerce & Industry, Government of India. Since its inception FDDI is playing an important role in imparting education conducting research and facilitating the Indian Industries by bridging the gap in the areas of Footwear, Fashion, Retail and Leather Accessory & lifestyle products. FDDI invites applications from experienced professionals for the post as mentioned below:

Non- Academic Posts (Lab Posts)

Sr No.	Designation	Post Code	No. of Vacancy	Min. age is 18 years. Upper Age Limit(In years)	Qualification	Work Experience	Minimum Monthly CTI (Rs.)
DEPARTMENT - Chemical Laboratories , DOMAIN - Chemical Testing Lab							
1.	Technologist	LB2	3	40	Essential Qualification : B.E./B.Tech in any field or Graduation Degree (in Chemistry /Polymer science as a main subject), with a minimum of 55% marks from a recognized University/Institute Desirable Qualification : Master's degree in Chemical Engineering Chemistry / Polymer Science	Essential Work Experience : <ul style="list-style-type: none">• Total relevant experience of at least 10 years in case of Graduate degree in Chemistry /Polymer science as a main subject or at least 05 years in case of BE/B.Tech degree• Out of total experience, atleast 03 years of experience of working in ISO 17025 certified Laboratories for testing of products like footwear/ leather/ textile/ plastic/ rubber/ automobile parts/ Personal Protective Equipment (PPE)• Experience of modern laboratories testing practices, Lab Management systems (LMS) and lab operations• In-depth knowledge of regulatory chemical compliances of various countries and buyers, REACH compliance, SVHC etc. relevant industry standards, footwear/leather market, quality, test methods (viz: SATRA / DIN / ISO / BIS / ASTM / AATCC / EN) and testing protocols• Hands-on experience in handling various testing equipment/laboratory instruments/sophisticated analytical machines like GCMS, HPLC, GCECD, UV-VIS, etc. and a strong understanding of analytical methods• Experience in regular upkeep and basic maintenance of the lab machines.• Excellent Communication Skills both	44,000/-

					<p>verbal and written</p> <ul style="list-style-type: none"> • Knowledge of MS Word and Excel <p>Desirable Work Experience :</p> <ul style="list-style-type: none"> • Experience of setting up of laboratory 		
2.	Jr. Technologist.	LB1	2	30	<p>Essential Qualification : B.E/B.Tech in any field or Graduate Degree in Science (with Chemistry as one subject), with a minimum of 55% marks from a recognized University/Institute</p> <p>Desirable Qualification : Post Graduate Degree (in Chemistry)</p>	<p>Essential Work Experience :</p> <ul style="list-style-type: none"> • Total relevant experience of at least 03 years in case of diploma/ graduation degree or 01 years in case of B.tech/B.E/PG degree in an ISO certified Lab in products like footwear/leather/textile/plastic/rubber/automobile parts/Personal Protective Equipment (PPE) • In-depth knowledge of regulatory chemical compliances of various countries and buyers, REACH compliance, SVHC etc, relevant industry standards, footwear/leather market, quality, test methods (viz: SATRA / DIN / ISO / BIS / ASTM / AATCC / EN) and testing protocols • Hands-on experience in handling various testing equipment/laboratory instruments/sophisticated analytical machines like GCMS, HPLC, GCECD, UV-VIS, etc and a strong understanding of analytical methods • Ability to work in a team • Excellent Communication Skills both verbal and written • Knowledge of MS Word and Excel 	31,000/-

DEPARTMENT - Physical Laboratories , DOMAIN - Physical Testing Lab

3.	Chief Technologist	LB4	1	55	<p>Essential Qualification : B.E/B.Tech in Engineering (any field) or Post Graduate Degree in Physics/ Mathematics with a minimum of 55% marks from a recognized University/Institute</p> <p>Desirable Qualification : PhD in relevant field</p>	<p>Essential Work Experience :</p> <ul style="list-style-type: none"> • Total relevant experience of at least 15 years • Out of total experience, 10 years of experience should be working in ISO 17025 certified laboratories for products like footwear/ leather/ textile/ plastic/ rubber/ automobile parts/ Personal Protective Equipment (PPE) with at least 03 years of experience in heading such lab operations • Proven track record of leading a team, handling customer complaints/feedback and driving the lab businesses and delivery of results based on KRAs set by the Organization • In-depth knowledge of modern laboratories testing practices, Lab Management systems (LMS), setting up of laboratories and lab operations • Working knowledge of relevant industry standards, knowledge of footwear/ leather market, quality, test methods (viz: SATRA / DIN / ISO / BIS / ASTM / AATCC / EN) and testing protocols • Experience of working on various test equipment's and lab instruments with a strong analytical understanding to provide guidance to the team and solutions to the customers • Excellent Communication Skills both verbal and written • Working knowledge of MS Word, Excel & PowerPoint <p>Desirable Work Experience :</p>	1,20,000/-
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					<p>Deliverables:</p> <ul style="list-style-type: none"> • Lead the Laboratory operations, effective client handling and drive the business for increasing the revenue • Generate new businesses, product lines, and diversify the existing services • Maintain and manage the quality management systems, NABL accreditations, client audits • Any other work assignments given by the management 		
4.	Technologist	LB2	1	40	<p>Essential Qualification : B.E/B. Tech in Engineering (any field) or Graduate Degree in Science (with Physics or Mathematics as one of the main subject) with a minimum of 55% marks from a recognized University/Institute</p> <p>Desirable Qualification : M.E./M. Tech (any field) or Post Graduate Degree in Science (Physics /Mathematics)</p>	<p>Essential Work Experience :</p> <ul style="list-style-type: none"> • Total relevant experience of at least 10 years in case of Graduate degree in science (Physics/Mathematics) or at least 05 years in case of BE/B.Tech degree. • Out of total experience, atleast 03 years of experience of working in ISO 17025 certified Laboratories for testing of products like footwear/ leather/ textile/ plastic/ rubber/ automobile parts/ Personal Protective Equipment (PPE). • Experience of modern laboratories testing practices, Lab Management systems (LMS) and lab operations. • Working knowledge of relevant industry standards, footwear/ leather market, quality, test methods (viz: SATRA / DIN / ISO / BIS / ASTM / AATCC / EN) and testing protocols • Experience in regular upkeep and basic maintenance of the lab machines. • Excellent Communication Skills both verbal and written • Knowledge of MS Word and Excel <p>Desirable Work Experience :</p> <ul style="list-style-type: none"> • Experience of setting up of laboratory 	44,000/-
5.	Jr. Technologist.	LB1	1	30	<p>Essential Qualification : B.E/B.Tech in Engineering (any field) or Diploma in Engineering (three years' diploma) in Mechanical/ Electrical/ Electronics or Graduate Degree in Science (Physics/ Mathematics) , with a minimum of 55% marks from a recognized University/Institute</p> <p>Desirable Qualification : Post Graduate Degree in Physics and Mathematics subject</p>	<p>Essential Work Experience :</p> <p>Desirable</p> <ul style="list-style-type: none"> • Total relevant experience of at least 03 years (in case of diploma/graduation degree) or 01 years (in case of B.tech/B.E/PG degree) in an ISO certified Lab in products like footwear/ leather/ textile/ plastic/ rubber/ automobile parts/ Personal Protective Equipment (PPE) • Knowledge of relevant industry standards, footwear/ leather market, quality, test methods (viz: SATRA / DIN / ISO / BIS / ASTM / AATCC / EN) and testing protocols • Experience of various types of testing equipment's/ laboratory instruments and a strong understanding of analytical methods • Ability to work in a team • Excellent Communication Skills both verbal and written • Knowledge of MS Word and Excel 	31,000/-

General Conditions :

1. केवल भारतीय नागरिक आवेदन कर सकते हैं।/Only Indian Nationals need apply.
2. उपरोक्त सभी पद दीर्घकालिक अनुबंध के आधार (05 वर्ष अनुबंध) पर होंगे। प्रबंधन के विवेक पर एफडीडीआई की आवश्यकता और व्यक्ति के प्रदर्शन के आधार पर अनुबंध को बढ़ाया जा सकता है। /All above posts will be on long term contract basis (05 years contract).

The contract would be extendable based on the requirement of FDDI and performance of the individual, at the discretion of Management.

3. एफडीडीआई परिणामी क्षति, यदि कोई हो, के लिए आवेदक को मुआवजा देने के लिए उत्तरदायी नहीं होगा। इसके अलावा, एफडीडीआई के पास भर्ती विज्ञापन में निर्धारित पात्रता शर्तों के अनुरूप पद के स्तर के लिए चयन/साक्षात्कार के लिए उम्मीदवार को बुलाने या न बुलाने का अधिकार भी सुरक्षित है, साथ ही उम्मीदवार के पास मौजूद वास्तविक योग्यता/अनुभव भी, जो इसलिए यह उम्मीदवार द्वारा आवेदित पद के स्तर से अधिक/निचला हो सकता है।/ FDDI will not be liable to compensate the applicant for the consequential damages, if any. Besides, FDDI also reserves the right to call or not to call the candidate for selection / interview for the level of post commensurate with the eligibility conditions stipulated in the recruitment advertisement vis-a-vis the actual qualification / experience possessed by the candidate, which could be therefore higher / lower to the level of the post applied for by the candidate.
4. भर्ती प्रक्रिया के किसी भी चरण में किसी भी डाक विलंब/गलत डिलीवरी/संचार की गैर-डिलीवरी के लिए एफडीडीआई जिम्मेदार नहीं होगा।/FDDI will not be responsible for any postal delay/wrong delivery/non-delivery of communication at any stage of the recruitment process.
5. उल्लिखित न्यूनतम योग्यता किसी मान्यता प्राप्त विश्वविद्यालय/संस्थान से होनी चाहिए।/Minimum qualifications mentioned shall be from a recognized University /Institution.
6. केवल नौकरी की आवश्यकताओं के अनुरूप होने से कोई उम्मीदवार साक्षात्कार के लिए बुलाए जाने का हकदार नहीं होगा। एफडीडीआई बिना कोई कारण बताए आवेदन को अस्वीकार करने और आवश्यकता के आधार पर पदों की संख्या को बढ़ाने/घटाने या लिखित परीक्षा/साक्षात्कार के लिए बुलाए जाने वाले उम्मीदवारों की संख्या को सीमित करने के लिए विशिष्टताओं के मानक को बढ़ाने का अधिकार सुरक्षित रखता है।/Mere conformity to the job requirements will not entitle a candidate to be called for interview. FDDI reserves the right to reject the application without assigning any reason and to increase / decrease the number of posts depending on the requirement or to raise the Standard of Specifications to restrict the number of candidates to be called for written test/ interview.
7. अनुसूचित जाति / अनुसूचित जनजाति / अन्य पिछड़ा वर्ग / पीडब्ल्यूडी / भूतपूर्व सैनिक श्रेणी से संबंधित उम्मीदवारों को सक्षम प्राधिकारी द्वारा जारी भारत सरकार द्वारा निर्धारित प्रमाण पत्र की एक प्रति संलग्न करनी चाहिए।/Candidates belonging to SC/ST/OBC/PWD/Ex-servicemen category should enclose a copy of the certificate prescribed by the Government of India, issued by Competent Authority.
8. आरक्षणनीति, आयुमेंछूटसहित, भारत सरकार के नियमों के अनुसार होगी।/Reservation Policy, including age relaxation shall be as per Government of India Rules.
9. चयनित उम्मीदवारों की नियुक्ति संस्थान के निर्देशों के अनुसार मेडिकल परीक्षा के आधार पर ऐसी नियुक्ति के लिए उनकी मेडिकल फिटनेस के अधीन होगी।/The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Institute.
10. जिन उम्मीदवारों को शॉर्ट-लिस्ट नहीं किया गया है उनके साथ कोई पत्राचार नहीं किया जाएगा।/No correspondence will be entertained with the candidates who are not short-listed.
11. अपूर्ण आवेदन या अस्वीकार्य आवेदन के संबंध में किसी भी प्रकार के पत्राचार पर विचार नहीं किया जाएगा।/Incomplete application or applications will be rejected and no further correspondence in this regard will be entertained.
12. भर्ती लिखित परीक्षा/साक्षात्कार के माध्यम से की जाएगी।/The recruitment will be done through written test/ interview.
13. केवल शॉर्टलिस्ट किए गए उम्मीदवारों को लिखित परीक्षा/इंटरव्यू के बारे में ईमेल/पोस्ट के माध्यम से सूचित किया जाएगा।/Only shortlisted candidates will be intimated regarding the written test/Interview through email/post.
14. ऊपरी आयु सीमा विज्ञापन अधिसूचना की रिलीज तिथि के अनुसार प्रदान की गई है।/Upper age limit provided is as on release date of the advertisement notification.
15. दिखाया गया वेतन मासिक लागत-से-संस्थान (सीटीआई) है जिसमें मूल वेतन, मकान किराया भत्ता, विशेष भत्ता, भविष्य निधि, अवकाश नकदीकरण लाभ, अवकाश यात्रा रियायत, मोबाइल फोन खर्च की प्रतिपूर्ति, चिकित्सा व्यय की प्रतिपूर्ति और ग्रेच्युटी शामिल है। /Salary shown is monthly Cost-to-Institute (CTI) which includes Basic pay, House Rent Allowance, Special Allowance, Provident Fund, Leave Encashment benefit, Leave Travel Concession, Reimbursement of mobile phone expenses, reimbursement of medical expenditure and Gratuity.
16. प्रबंधन का निर्णय अन्तिम होगा। /The decision of Management regarding selection will be final.
17. उम्मीदवार जो सरकारी संगठनों / सार्वजनिक क्षेत्र के उपक्रमों में काम कर रहे हैं, उन्हें अपने वर्तमान नियोक्ता से अनापत्ति प्रमाणपत्र जमा करना होगा। /Applicants who are working in Government Organisations / PSU must submit NOC from their current employer.
18. साक्षात्कार परीक्षा में भाग लेने के लिए कोई परिवहन भत्ता/दैनिक भत्ता का भुगतान नहीं किया जाएगा।/No Transport Allowance / Daily Allowance shall be paid for attending the interview.

19. HOW TO APPLY:

- i. इच्छुक उम्मीदवारों को <https://www.fddiindia.com/career.php> पर पंजीकरण और ऑनलाइन आवेदन जमा करना होगा। ऑनलाइन आवेदन भरने के अलावा, उन्हें संबंधित पदों के लिए ऑनलाइन फॉर्म में उल्लिखित आवश्यक दस्तावेज भी अपलोड करने होंगे। ऑनलाइन आवेदन सफलतापूर्वक जमा करने पर, उम्मीदवार अपने आवेदन की पीडीएफ फाइल डाउनलोड करेंगे और आवश्यक संलग्नक/दस्तावेजों के साथ, उन्हें पद और उसके डोमेन के नाम के साथ स्पष्ट रूप से लेबल किए गए एक लिफाफे में रखेंगे और अपना आवेदन स्पीड पोस्ट के माध्यम से जमा करेंगे। प्रबंधक एचओ-एचआर, प्रशासनिक ब्लॉक, चौथी मंजिल, कमरा नंबर 405, एफडीडीआई, नोएडा, उत्तर प्रदेश 201301 को आवेदन प्राप्ति की तारीख समाप्त होने से पहले/ Interested candidates must register and **submit online applications at <https://www.fddiindia.com/career.php>**. Besides filling the application online, they must upload required documents as mentioned in the online form for the respective positions. Upon successful submission of the online application, candidates will download the PDF file of their application and, together with the required enclosures/documents, place them in an envelope clearly labelled with the name of the post and its domain and **submit their application via speed post to Manager HO-HR, Administrative Block, 4th Floor, Room No. 405, FDDI, Noida, Uttar Pradesh 201301 before the date of closing of advertisement.**
- ii. उम्मीदवारों के लिए आवेदन पत्र को सफलतापूर्वक पूरा करने के बाद भौतिक रूप में भी आवेदन भेजना अनिवार्य है, ऐसा न करने पर आवेदन को अपूर्ण माना जाएगा और तदनुसार अस्वीकार कर दिया जाएगा।/ It is mandatory for candidates to send applications in physical form also, after successful completion of the application form, failing which the applications shall be treated **AS INCOMPLETE** and shall be **REJECTED** accordingly.
- iii. ऑनलाइन पंजीकरण 09 जनवरी 2025 को सुबह 11:00 बजे शुरू होगा और 24 जनवरी 2025 को रात 11:59 बजे बंद हो जाएगा। केवल ऑनलाइन पंजीकृत आवेदन ही स्वीकार किए जाएंगे। पंजीकरण/आवेदन के लिए <https://www.fddiindia.com/career.php> पर लॉग ऑन करें/ONLINE REGISTRATION shall commence at **11:00AM on 09 January 2025 and will close at**

11:59PM on 24 January 2025. Only ONLINE REGISTERED applications shall be accepted. **For registration/Apply log on to <https://www.fddiindia.com/career.php>**

iv. ऑनलाइन आवेदन करने की अंतिम तिथि/Last date for applying online application: **24 January 2025**

v. आवेदन प्राप्त करने की अंतिम तिथि/Last date of receipt of application: **31 January 2025**

vi. इस भर्ती विज्ञापन के संबंध में बाद में कोई भी परिवर्तन/सूचना/अद्यतन केवल FDDI वेबसाइट पर अपलोड किया जाएगा।Any Subsequent changes/ Information/ updates regarding this Recruitment Advertisement shall be uploaded in the FDDI Website only.